

## HOTEL INFORMATION

Dubai is a busy cosmopolitan city, which caters to many international events all year around. Participants are therefore strongly recommended to book their accommodations as early as possible.

The Dubai Congress Management (DCM), which provides conference services and handles all hotel arrangements for the ICAO event, has secured a number of rooms at each of the hotels listed below at discounted rates for the Symposium participants.

Please choose your preferred hotel and follow the booking procedures described below. Please note that the **deadline** for hotel bookings is Thursday, 10 August 2006, after which, all accommodation requests will be subject to availability.

### 1. Hotel rates and cancellation policy

The hotel rates listed below are applicable for the lowest category of rooms from each hotel. These could be Standard rooms, Superior rooms, or Deluxe rooms, depending on the hotel. Club rooms or Suites are specified, as they come with additional facilities. Hotels will specify the category of room when they confirm your reservation. A higher category of room can be requested but is subject to availability and rate of the day.

It is advisable to reserve your room as early as possible, as the lower priced hotels tend to fill up quickly. Group reservations for more than 20 rooms in the same hotel are available upon request.

| Hotel  | Single Occupancy | Double Occupancy | Distance from Airport | Distance from Venue |
|--|------------------|------------------|-----------------------|---------------------|
| <b>3 Star Hotels</b>   |                  |                  |                       |                     |
| <b>Palm Beach Rotana</b><br><a href="http://www.rotana.com">www.rotana.com</a>                       | 325 AED*         | 375 AED          | 20 min. drive         | 10 min. drive       |
| <b>Sea Shell Inn</b><br><a href="http://www.landmarkhotelsdubai.com">www.landmarkhotelsdubai.com</a> | 585              | 770              | 20                    | 10                  |
| <b>York International</b><br><a href="http://www.yorkdubai.com">www.yorkdubai.com</a>                | 470              | 540              | 20                    | 10                  |
| <b>4 Star Hotels</b>   |                  |                  |                       |                     |
| <b>Arabian Courtyard</b><br><a href="http://www.arabiancourtyard.com">www.arabiancourtyard.com</a>   | 730              | 790              | 20                    | 10                  |
| <b>Avari</b><br><a href="http://www.avari.com">www.avari.com</a>                                     | 650              | 800              | 20                    | 10                  |
| <b>Capitol</b><br><a href="http://www.capitol-hotel.com">www.capitol-hotel.com</a>                   | 675              | 745              | 20                    | 10                  |
| <b>Rydges Plaza</b><br><a href="http://www.rydges.com/dubai">www.rydges.com/dubai</a>                | 590              | 630              | 20                    | 5                   |

(\*US\$1.00=AED3.67 at the current exchange rate)

| Hotel   | Single Occupancy | Double Occupancy | Distance from Airport | Distance from Venue |
|---|------------------|------------------|-----------------------|---------------------|
| Sea View<br><a href="http://www.seaviewhoteldubai.com">www.seaviewhoteldubai.com</a>          | 600              | 600              | 20                    | 10                  |
| Towers Rotana<br><a href="http://www.rotana.com">www.rotana.com</a>                           | 975              | 1110             | 20                    | 5                   |
| 5 Star Hotels   |                  |                  |                       |                     |
| Crowne Plaza<br><a href="http://www.crownplaza.com">www.crownplaza.com</a>                    | 1380             | 1500             | 20                    | 5                   |
| Dusit Dubai<br><a href="http://dubai.dusit.com">http://dubai.dusit.com</a>                    | 1240             | 1330             | 20                    | 5                   |
| Grand Hyatt Dubai<br><a href="http://www.dubai.grand.hyatt.com">www.dubai.grand.hyatt.com</a> | 1430             | 1540             | 15                    | 10                  |
| Movenpick<br><a href="http://www.moevenpick-burdubai.com">www.moevenpick-burdubai.com</a>     | 1025             | 1210             | 15                    | 10                  |
| Shangrila<br><a href="http://www.shangri-la.com">www.shangri-la.com</a>                       | 930              | 1200             | 20                    | 5                   |

The above rates are in AED Dirhams per night, per room, inclusive of 10% municipality tax, 10% service charge and Buffet Breakfast. Airport transfers are not included in the above rates. Some hotels offer complimentary transfer whilst some charge a nominal fee. The rates will be advised with your confirmation. There are local taxis available from the airport, and rates to most hotels will not exceed AED 70.

#### **Cancellation policy:**

30 days prior to the arrival date – No charge

29 days to 15 days prior to the arrival date – 1 night charge

14 days prior to the arrival date to date of arrival – 2 nights charge

No show – 100 % of total stay

#### **2. Hotel Booking Process**

Delegates are requested to complete the Hotel Reservation Form and send it directly to DCM by:  
**fax** (+971 4 318 8738) or **e-mail** ([ICAO2006@dwtc.com](mailto:ICAO2006@dwtc.com)).

Delegates will receive an acknowledgement of their booking request within 24 hours from the DCM, which will allocate the rooms and forward the rooming list to the hotels concerned.

The hotel will send a confirmation letter with relevant details to the delegates for their reference. Should the delegate require a visa to enter Dubai, the visa application form along with the credit card authorization will be forwarded by the hotel for visa processing. Please note that as per Dubai Immigration policy, the hotel will require a guarantee of AED 5000 in order to process your visa. This amount will not be debited from your account, but pre authorised. Should you need any other assistance, please contact the Symposium Secretariat by email ([Dubai2006@icao.int](mailto:Dubai2006@icao.int))

### 3. **Visa Process**

For those delegates who require a visa, after the receipt of the hotel confirmation letter, you should send the completed visa application form, a clear photocopy of the passport, and the credit card authorization for visa processing. Your passport must be valid at least 6 months beyond the intended stay. Please note that as per Dubai Immigration policy, the hotel will require a guarantee of AED 5000 in order to process your visa. This amount will not be debited from your account, but pre authorised.

The visa rates applicable are between AED 180 to AED 340 depending on the processing time (Normal process or Urgent process). The visa rates will be communicated to you by the individual hotel once you have reserved your room. Please note that these fees are non-refundable. Please allow for 7 to 10 working day for a visa to be issued, keeping in mind that the weekend in the UAE falls on Thursday-Friday.

### 4. **Hotel description**

#### 4.1 **5 Star Hotels**

##### **Crowne Plaza Hotel**

Phone : +971 4 3311111  
Fax : +971 4 3315555  
Reservation : [cpdxb@cpdxb.co.ae](mailto:cpdxb@cpdxb.co.ae)  
Website : [www.crownplaza.com](http://www.crownplaza.com)

Crowne Plaza Dubai enjoys one of the most central locations in Dubai; opposite the Dubai International Convention and Exhibition Centre on Sheikh Zayed Road and 20 Minutes from Dubai International Airport. You are close to all the places of interest, golf courses, the famous gold souk, business district and leisure facilities. A spectacular variety of 12 International restaurants & bars await discovery at this Dubai Hotel including Trader Vic's, the famous Polynesian restaurant chain and Wagamama, the original noodle bar concept.

##### **Dusit Dubai**

Phone : +971 4 3433333  
Fax : +971 4 3434222  
Reservation : [reservations@dusitdubai.com](mailto:reservations@dusitdubai.com)  
Website : [www.dubai.dusit.com](http://www.dubai.dusit.com)

Located on Sheikh Zayed Road, a 5 minute drive to the Dubai International Convention and Exhibition Centre, all of the 174 guestrooms and suites of the 5 star Dusit Dubai hotel are luxuriously appointed for superior comfort and fully equipped with modern amenities. The hotel also has a fully equipped gymnasium on the 36<sup>th</sup> floor, with breathtaking views of Dubai, a Jacuzzi and a rooftop swimming pool. Other facilities include a business centre, hair salon and Dusit boutique, all conveniently located on the Mezzanine and Ground floor and close to shopping malls and golf courses.

## **Grand Hyatt Dubai**

Phone : +971 4 3171234  
Fax : +971 4 3171235  
Reservation : [reservations.grandhyattdubai@hyattint.com](mailto:reservations.grandhyattdubai@hyattint.com)  
Website : [www.dubai.grand.hyatt.com](http://www.dubai.grand.hyatt.com)

Grand Hyatt Dubai towers majestically by the edge of Dubai's historic creek. The hotel is an outstanding combination of resort facilities, luxury accommodation and residential apartments, all set within a lush oasis of 37 acres of landscaped gardens.

Grand Hyatt Dubai features 674 hotel guest rooms and suites, luxuriously appointed and classically-styled, yet in keeping with the ever-changing needs of the international traveler, each providing ultra-modern digital technology and communications.

## **Movenpick**

Phone : +971 4 3366000  
Fax : +971 4 3366626  
Reservation : [reservations@moevenpick-burdubai.com](mailto:reservations@moevenpick-burdubai.com)  
Website : [www.moevenpick-burdubai.com](http://www.moevenpick-burdubai.com)

Surround yourself with the luxury of Swiss hospitality efficiency combined with rich Arabian culture at the Mövenpick Hotel Bur Dubai, located in the heart of the city, just 10 minutes from Dubai International Airport and the Dubai International Convention and Exhibition Centre. 232 well-appointed rooms and suites, luxurious facilities, including tea/coffee making facilities and a wireless high speed internet connection in all rooms ensure that all your accommodation needs are met.

## **Shangrila**

Phone : +971 4 3438888  
Fax : +971 4 3438886  
Reservation : [sldb.reservations@shangri-la.com](mailto:sldb.reservations@shangri-la.com)  
Website : [www.shangri-la.com](http://www.shangri-la.com)

The Shangri-La Hotel Dubai is Shangri-La Hotels & Resorts' first venture in the United Arab Emirates and since the opening in July 2003, the hotel has set new standards in service and hospitality. The 200 metre tall, 43 storey hotel is situated on Sheikh Zayed Road close to Dubai's business centres and tourist attractions. The hotel is 15 minutes away from Dubai International Airport and 5 minutes from the Dubai World Trade Centre. The hotel consists of 301 superbly appointed guestrooms and suites.

## 4.2 4 Star Hotels

### Arabian Courtyard

Phone : +971 4 3519111  
Fax : +971 4 3517744  
Reservation : [info@arabiancourt.ae](mailto:info@arabiancourt.ae)  
Website : [www.arabiancourtyard.com](http://www.arabiancourtyard.com)

Set in the historic heart of Dubai, a stone's throw away from the famous Dubai Creek and the timeless Souk Al Kabir (Meena Bazaar) is one of Dubai's newest hotels, Arabian Courtyard Bur Dubai. With the Dubai Museum and the Ruler's Court for neighbours, so rich is it in heritage elements and flavour, you could say it's been a few centuries in the making.

Ideally located for the business and leisure traveller, Arabian Courtyard Bur Dubai is a brisk stroll to the textile and computer market areas as well as the Bank Street. The World Trade Center and Sheikh Zayed Road are a short drive from the hotel, as are the Gold Souk, diplomatic area, port Rashid & dry docks. The hotel is a short drive of 6 km from the Dubai International Airport.

### Avari

Phone : +971 4 2956666  
Fax : +971 4 2959259  
Reservation : [reservations@avari-dubai.co.ae](mailto:reservations@avari-dubai.co.ae)  
Website : [www.avari.com](http://www.avari.com)

Located in the heart of the city, in the Deira lively district, this property is about 20 minutes drive from the Dubai International Convention and Exhibition Centre. The Avari Dubai Hotel with its 191 well appointed rooms is appreciated by businessmen and families alike. All rooms are air-conditioned with individual temperature control, have direct dial telephone with voice mail, TV with satellite channels, in-house tea and coffee making facilities, mini bar and hair dryer.

### Capitol

Phone : +971 4 3460111  
Fax : +971 4 3460333  
Reservation : [caphotel@emirates.net.ae](mailto:caphotel@emirates.net.ae)  
Website : [www.capitol-hotel.com](http://www.capitol-hotel.com)

Located 10 minutes away from the Dubai International Convention and Exhibition Centre, this 4-star property offers 168 large guest rooms including 16 suites, non-smoking bedrooms, 24 hours room service, satellite TV channels, individually controlled air-conditioning, mini bar and laundry service. On-line internet facilities are available in all guest rooms. For the fitness conscious, a gym, sauna, solarium, steam room and massage parlour are available as well as a rooftop temperature controlled swimming pool just to cool down.

### **Rydges Plaza**

Phone : +971 4 3982222  
Fax : +971 4 3983700  
Reservation : [reservations\\_dubai@rydges.ae](mailto:reservations_dubai@rydges.ae)  
Website : [www.rydges.com/dubai](http://www.rydges.com/dubai)

Rydges Plaza Dubai offers luxury accommodation to the discerning traveler, with a myriad of services and guest amenities to ensure an exquisite stay. Located in the fashionable Al Diyafah shopping district, this elegant hotel is centrally positioned between the commercial and popular leisure districts of Dubai, with the Jumeira beach front just 2 minutes away.

### **Sea View**

Phone : +971 4 3558080  
Fax : +971 4 3550099  
Reservation : [seaviewh@emirates.net.ae](mailto:seaviewh@emirates.net.ae)  
Website : [www.seaviewhoteldubai.com](http://www.seaviewhoteldubai.com)

Hotel Seaview is an addition to the fabulous city Dubai famous for its unmatched tradition, beauty and hospitality. The magnificent architectural icon is built with a unique composition of traditional essence and modern portrayal.

The heavenly location offers an unrivalled panorama of sea, sky and shore in the center of city. At Seaview hotel high hospitality, discreet and friendly service combines to create an atmosphere beyond compare. It is a place where beauty and services unite to create a hotel which continuously delights and enthralls - where cultures and lifestyles meet in a unique, natural and cosmopolitan environment. The service is round the clock, and staff always looks forward to greet, serve and help guests.

### **Towers Rotana**

Phone : +971 4 3438000  
Fax : +971 4 3435111  
Reservation : [towers.hotel@rotana.com](mailto:towers.hotel@rotana.com)  
Website : [www.rotana.com](http://www.rotana.com)

Situated on the prestigious Sheikh Zayed Road, Dubai's thriving new business district, Towers Rotana Hotel is 10 minutes away from Dubai International Airport, which is linked by the express highway, and 5 minutes from Jumeira Beach Front. It stands tall opposite the Dubai World Trade Centre and Exhibition Halls.

## **4.3 3 Star Hotels**

### **Palm Beach Rotana**

Phone : +971 4 3931999  
Fax : +971 4 3933111  
Reservation : [palmhbtl@emirates.net.ae](mailto:palmhbtl@emirates.net.ae)  
Website : [www.rotana.com](http://www.rotana.com)

This hotel is located in the Bur Dubai area with good access to the markets, shopping malls and banking area. It is just over 10 minutes drive to the city centre and 5 minutes drive from the Dubai International Convention and Exhibition Centre. The Palm Beach Rotana Inn has a lively nightclub and a choice of good restaurants. Rooms are comfortable, decorated to a reasonable level.

### **Sea Shell Inn**

Phone : +971 4 3934777  
Fax : +971 4 3934466  
Reservation : [shellinn@emirates.net.ae](mailto:shellinn@emirates.net.ae)  
Website : [www.seashellinnhotel.com](http://www.seashellinnhotel.com)

This hotel is ideally located in the middle of the business, leisure and shopping district of Bur Dubai. Just 10 minutes drive from Dubai International Airport, and 10 minutes from the Dubai International Convention and Exhibition Centre and within easy reach to the gold souks, and beaches of Dubai. The hotel offers well appointed guest rooms, and equipped with all modern amenities to ensure the comfort of the guest.

### **York International**

Phone : +971 4 3555500  
Fax : +971 4 3554499  
Reservation : [yorkintl@emirates.net.ae](mailto:yorkintl@emirates.net.ae)  
Website : [www.yorkdubai.com](http://www.yorkdubai.com)

The York International Hotel is within 3 kms of Dubai Creek and Dubai Museum. The 111 Air-conditioned guestrooms are decorated in warm cream and beige tones with bright fabrics and oak furniture. All rooms are equipped with minibar, cable television, bathrobes and direct-dial phones.

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